



REGISTRATION KIT

LEAGUE OF WOMEN VOTERS OF NEW YORK STATE

**Fair,
Vibrant and
Strong**

Strengthening Leadership

Lobbying for Effective Advocacy

Membership & Marketing: SHOUT It Out!

Tech Time: Getting Your League Up to Speed

The League's Non-Partisan Role in a Fast Paced World

Looking Toward the Future/Youth Leadership Development



**53rd BIENNIAL
CONVENTION
MAY 15-17, 2009
DOUBLETREE HOTEL
SYRACUSE**

Dear Local League Leader,

At this end of a very busy league year, I am delighted to extend an invitation to you to share in the ultimate league energizing experience...our biennial statewide Convention. You have worked hard for this wonderful organization and this is your chance to enjoy some “face time” with others and share the highs and lows of those league experiences. Do not miss this opportunity to reward yourself and others in your local League with the chance to spend an exciting weekend with League friends: past, present, and future.

With appreciation for all you do for League,
Martha

To: Local League Presidents
From: Martha C. Kennedy, President



CALL TO CONVENTION

This is the official call to attend the 53rd Convention of the League of Women Voters of New York State.

The convention will be held May 15-17, 2009 at the Doubletree Hotel in Syracuse, NY. The opening plenary session will convene at 10:30 a.m. on Saturday, May 16, 2009.

Convention is the time when delegates representing the grassroots of our organization come together to make the important decisions that will guide us through the next biennium including the election of officers and directors, adoption of a budget and bylaws amendments, and the adoption of our state program for 2009-2011.

In addition to fulfilling these critical requirements, convention provides an opportunity for local League members to network with other Leaguers and participate in workshops to enhance League effectiveness both in local communities and statewide. As part of our celebration, we will have speakers and entertainment, present awards, share our local League highlights with Moments in the Sun, shop at our Silent Auction Room, and enjoy the camaraderie of our fellow leaguers.

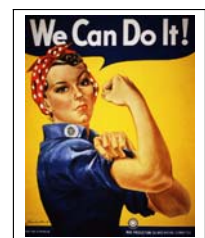
As an added bonus this time, we are including a *pre-convention session* beginning with lunch on Friday afternoon. We will address issues to strengthen League leadership including such things as planning the league year, board nominations process, lobbying and dealing with media, and the ever-complex issues involving non-partisanship as a practice and a perception in our communities. There will be no charge for delegates and up to two additional participants from each League. Leagues wishing to send more participants to this special session are asked to pay \$20 for each attendee joining us for lunch.

According to Article VIII, Sections 2, 3 and 4 of the LWVNYS Bylaws, the convention shall be composed of the following voting delegates:

1. The convention shall consist of the delegates of the local Leagues, ILOs and MAL units, as provided in section 4 of this article, and the members of the board.
2. All delegates shall be voting members of the League. Each delegate representing a local League, ILO, or MAL unit shall be entitled to vote only if that League, ILO or MAL unit has met its per-member-payment responsibilities. The LWVNYS board may make an exception in the case of proven hardship. No delegate shall be entitled to more than one vote, and absentee or proxy voting shall not be permitted. Final determination of a delegate's qualifications or credentials shall be made by the convention
3. The members of the LWVUS who are organized into recognized local Leagues, ILOs, and MAL units in the state of New York shall be entitled to voting representation at the convention as follows: each local League shall be represented by the President or an alternate. In addition to the President or alternate, each local League is entitled to one delegate for the first 40 members. Leagues having more than 40 members shall be entitled to one delegate for each additional 40 members or major fraction thereof. The record in the state office of paid-up voting members as of January 1 of the year of the convention shall determine the official membership count for this purpose. Each recognized ILO shall be entitled to one voting delegate to be elected by its board of directors. Each MAL unit shall be entitled to one voting delegate to be chosen by its members.

Delegates are uninstructed and are expected to use their own judgment in reaching decisions based on convention discussion. Delegates are committing their local Leagues to program study and action as well as financial obligation. Your League should be well represented!!

(For your convenience, a label has been attached to the Convention Registration Form in this packet indicating the number of voting delegates that your League is allowed to send to Convention).



Every League member is encouraged to attend as a visitor.



On behalf of the Syracuse Metropolitan League of Women Voters we welcome you to Syracuse and Central New York. We are pleased and eager to host the 53rd biennial convention of the League of Women Voters of New York State.

We look forward to meeting leaguers from around the state and hope that you have the time to extend your stay and visit some of the historic sites and other places of interest in our area.

During the 19th century Central New York was a hot bed for the women's suffragist and abolitionists' movements. The opening of the Erie Canal brought men and women to the area with a strong belief in equality for all.

We hope you will have the chance to visit a few of these historic sites while you are here. They include the Matilda Joslyn Gage Home just to the east in Fayetteville and the William H Seward Home and Harriet Tubman homes just west of here in Auburn, Further to the west in Seneca Falls, you will find the Women's Rights National Park, Elizabeth Cady Stanton Home, the National Women's Hall of Fame as well as other significant reminders of the birth place of the women's rights movement. All these sites are within an hour's drive. If you care to venture further to Rochester you can visit the home of Susan B Anthony.

Again, we hope your plans call for attending the convention and spending a little extra time in our area.

Sincerely,

Joan Johnson, Co-president
Rae Rohfeld, Co-president

SYRACUSE METROPOLITAN LEAGUE OF WOMEN VOTERS

Logo courtesy of the Syracuse Convention & Visitors Bureau

Pre-Convention Lunch and Forum

Friday, May 15, 2009

Join with others leaguers from throughout the state for this special opportunity to address these and other fundamental issues challenging local Leagues. *Local Leagues are entitled to send the number of Delegates plus 2 at no cost - additional attendees are encouraged, but if attending the lunch are requested to pay \$20 per person.*

Proposed topics and schedule:

12:30 pm

Eat and Greet

Catch up and network with League friends during the buffet lunch

1:15-3:00 pm

Strengthening League Leadership

Facilitated by Marcia Merrins, LWVUS Director and LWNYS Membership VP

- ☆ Start with a strong foundation built on the basics
- ☆ Plan the year: “A 360° View for 365 Days”
- ☆ Prepare for the Future: “Finding Your Next Star...Building Through the Nominating Committee”

(Attendees will receive a resource CD with templates, League Basics...and more!)

3:15-5:00 pm

Out and About :

- ☆ Maintaining the League’s Non-partisan Role in a Fast-paced World:
Policies, Perceptions, Practicality
Discussion facilitated by Martha Kennedy, LWNYS President
- ☆ Non-partisan Media Relations: How to “Meet the Press”
Presented by Barbara Bartoletti, LWNYS Legislative Director
- ☆ Lobbying for Effective Advocacy: Role Playing
Presented by Barbara Bartoletti, LWNYS Legislative Director

Expenses defrayed through donation from Ida Trager Memorial Fund.

Convention Details

On-Site Office

An office will be staffed during convention to assist delegates with caucus fliers, copying and computer needs.

Caucus Rooms

Reserve a room early to line up support for your recommendations for League priorities or study topic. Check the Agenda for Caucus Times.

Silent Auction

Make sure you stop by the Silent Auction room to catch some great deals, have a good time and support the League’s Education Foundation.

Featured Speakers

Stan Lundine, Friday, May 15th, 7:00 pm



In 2007, Stan Lundine was named Chair of the Commission on Local Government Efficiency and Competitiveness, which was formed to examine ways to strengthen and streamline local government, reduce costs and improve effectiveness, maximize informed participation in local elections, and facilitate shared services, consolidation and regional governance. The Final Report was completed in April 2008 and contains numerous recommendations that are being considered and implemented across the state.

In addition, Stan Lundine serves on the Board of Directors of several private business companies, including American Capital Strategies, Ltd. (NASDAQ-ACAS), and John G. Ullman & Associates, Inc. in Corning, New York. He is on the Jamestown Advisory Board of the M&T Bank. He is also engaged in volunteer activities, including serving on the Board of Trustees of Chautauqua Institution and a member of the Board of Directors of the Robert H. Jackson Center, as well as a member of the Vestry of St. Luke’s Episcopal Church.

Mr. Lundine served as Lieutenant Governor of New York State from 1987 through 1994. Prior to that, he was a member of Congress for eleven years. He also served as Mayor of Jamestown, New York, from 1970 through 1976.

Stan Lundine received his Bachelor’s Degree from Duke University in 1961 and graduated from New York University Law School in 1964. Born in Jamestown, New York on February 4, 1939, Mr. Lundine is married to Sara Sibley Lundine. They have two sons, John, a graduate of Duke University and a Director of Latin American Programs for Save the Children and Mark, a graduate of Dennison University, who is completing his Master’s Degree in Urban and Regional Planning at Ohio State University.

Senator David J. Valesky, Saturday, May 16th, 12:30 pm



Senator David J. Valesky is currently Vice President Pro Tempore of the Senate, making him an ex-officio on every Standing Committee in the New York State Senate and the highest ranking Upstate legislator in the Chamber. Senator Valesky was elected to the New York State Senate in November 2004. He represents the citizens of the 49th Senate District, which consists of Madison County and parts of Onondaga, Cayuga, and Oneida Counties.

He was born and raised in Oneida, and has a Bachelor’s degree from SUNY Potsdam and a Master’s degree from the University of Connecticut. As the son and husband of public school teachers and the father of public school students, Senator Valesky strongly supports a quality public education system that provides every child with an opportunity to succeed.

He began his public service by working in the State Assembly as an aide to former State Assembly Majority Leader Michael Bragman, from 1989 to 1995. From 1995 through 2004, Senator Valesky was Vice President of Communications at WCNY-TV/FM, serving as the host of the midday talk show Hour CNY, which focused on current state, national and world events and issues which affect Central New York communities.

Senator Valesky’s priority is to serve the people of Central New York by providing the highest quality constituent service and working to reform state government in Albany to meet the challenges of the day and in turn, move the region and the state forward. Senator Valesky lives in the Madison County city of Oneida with his wife Julie and their three sons – Brian, Nathan, and Steven.

Jay Gallagher, Saturday, May 16th, 9:00 pm



“I’ve been a journalist for almost 40 years and have covered the state Capitol for almost 25. In my spare time, I like to harass local school officials and school-board members in (a probably futile) hope of keeping my property tax increase under 10 percent next year.

Also, I’m a native of Boston who has lived upstate since 1974 and am still an avid Red Sox baseball fan. I wrote a book a few years ago about Albany called “The Politics of Decline” and would love to write a sequel called “The Politics of Further Decline” if someone would pay me to do it.

I have also been married for 40 years and have two grown daughters, both of whom went through the Bethlehem Central School District schools and greatly benefited from their experience. They both started Spanish in the 5th grade and now both use that skill professionally.”

Mr. Gallagher is the Capitol Bureau Chief of the Gannett News Service which covers New York State government and politics for the 8 Gannett papers in New York and 5 non-Gannett clients. He holds a Bachelor’s degree from Colby College in Maine and has won numerous awards, including Outstanding Reporter at the New York Capitol in 1997 and 2004, top award for enterprise reporting by the New York Publishers’ Association in 1998 and 2004, top reporting prize for a wire service by Capitol Reporters in 2002, and multiple citations from the New York State Associated Press Managing Editors Association.

Tentative Agenda

FRIDAY, MAY 15TH

11:00 am - 9:00 pm	Registration Open
11:30 am - 12:30 pm	Board Meeting
12:30 pm - 5:15 pm	Pre-Convention Lunch and Workshops see page 3 for details
12:00 - 11:00 pm	Silent Auction and Sales Room Open
6:00 pm - 7:00 pm	Dinner
7:00 pm - 8:30 pm	Speaker: Stan Lundine
8:45 pm - 9:45 pm	Meetings with Regional Liaisons
10:00 pm - 11:00 pm	Off-Board Specialist Meetings; Caucuses
8:30 pm - 11:00 pm	Hospitality Suite Open



SATURDAY, MAY 16TH

8:00 - 10:30 am	Registration / Information Desk Open
8:00 - 10:30 am	Silent Auction and Sales Room Open
8:00 - 10:30 am	Office Open
7:00 - 8:30 am	Continental Breakfast Buffet
7:45 - 8:30 am	Vote 18 Demonstration
8:40 - 9:25 am	Workshops
9:30 - 10:15 am	Workshops
10:30 - 12:30 pm	PLENARY SESSION
12:30 - 2:00 pm	Lunch with Guest Speaker: Senator David Valesky
2:15 - 5:00 pm	PLENARY SESSION
5:00 - 6:00 pm	Caucuses; Networking Time
6:00 - 7:00 pm	Silent Auction and Sales Room Open
6:00 - 7:00 pm	Three Women and Mr. Clifford (One Woman Show)
7:00 - 8:45 pm	Cash Bar/Food/Awards Presentations
9:00 - 10:00 pm	Guest Speaker: Jay Gallagher
10:00 - 11:00 pm	Caucuses; Networking Time
10:00 - 11:00 pm	Office Open
10:00 - 11:00 pm	Silent Auction and Sales Room Open

SUNDAY, MAY 17TH

7:30 - 9:00 am	Breakfast Buffet
7:30 - 9:00 am	Presidents' Breakfast
8:00 - 10:00 am	Registration / Information Desk Open
8:00 - 9:30 am	Silent Auction Pickup
8:00 - 9:15 am	Office Open
9:30 - 1:00 pm	PLENARY SESSION
1:00 pm	ADJOURNMENT
1:00 - 2:00 pm	Silent Auction Pickup
1:00 - 4:00 pm	Meeting for 2009-2011 Board Members

Workshops and Demonstrations

Saturday, May 16th
7:45 - 8:30 am

Vote 18 Demonstration

Vote 18 makes voting personal and brings history to life. Through mock elections, group interaction and rewards, students experience the power of their vote. They learn the economic and social impact voting has on their lives. Marco Ceglie, Co-founder and Executive Director of Vote 18, will demonstrate the techniques that energize young Americans to become lifelong voters and engaged citizens.

Saturday, May 16th
8:45 - 9:25 am

Looking Toward the Future: The Youth Leadership Development

Are you ready to energize a significant number of League and Community Members? Sign up for this interactive workshop in which you will learn about a variety of programs that will not only engage league members but will also energize youth to become more involved in their communities. (LeaderSpark, Students Inside Albany, Vote 18, Kids Voting USA, Student Parent Mock Elections, Take Your Kids to Vote, etc.)

*JoAnn Ross, LWVNYS Citizen Education/Youth
Program Director*

Stephanie Lopez, LWVNYS Program Coordinator

Tech Time: Getting Your League Up to Speed (Part 1)

Join us for a double session on technology issues and how-tos. This first part of the session will be a panel presentation and discussion about using technology for administering your League, and what skill sets are necessary to seek out or cultivate in your members and helpers.

*Maggie Moehringer, LWVNYS 3rd Vice President,
Voter Service*

Order—Not Only in the Courts

Running a successful meeting requires a few rules about who may speak when and those rules were codified in Robert’s Rules of Order. Join our Parliamentarian, who will shed light on this seemingly arcane tool, and learn how to use, or refresh your recollection of, these rules so you can go home and run an efficient meeting or better make your points at the convention.

Saturday, May 16th
9:30 - 10:15 am

Membership and Marketing: “SHOUT It Out!”

Your program is your product; it’s what you offer your members, it’s what attracts others to join...and it’s what you do for your communities.

*Marcia Merrins, LWVNYS 2nd Vice President,
Membership*

Tech Time: Getting Your League Up to Speed (Part 2)

Join us for a double session on technology issues and how-tos. This second part of the session is all Web: League experiences, how to do-it-yourself, the “League Easy Web” facility, and our NYS and Westchester experience with “Smart Voter.”

*Maggie Moehringer, LWVNYS 3rd Vice President,
Voter Service*

Citizen Court Monitoring: How and Why?

Come learn how to participate in improving our judicial system. Through a program organized by The Fund for Modern Courts, non-lawyer volunteers observe court proceedings on a regular basis to evaluate the courts from the point of view of those outside the system, and recommend improvements to make the courts more efficient and user-friendly for the average person. It’s another way for Leaguers to improve our government!

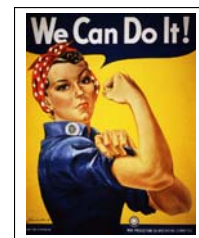
*Denise Kronstadt, Deputy Executive Director,
The Fund for Modern Courts*

Convention Checklist

Here are some tips to ensure that you have a successful and rewarding Convention experience

- ★ **Select your local delegates. For your convenience, a label has been attached to the Convention Registration Form indicating the number of voting delegates to which your League is entitled.**
- ★ **Complete and mail the forms included in this registration packet**
 - Convention Registration Form to State League office by April 7th
 - Hotel Reservation form directly to the Doubletree Hotel by April 24th to get the “League” rate of \$134/single or double---reservations received after that date will be accepted on a space availability basis only
- ★ **Consider holding a caucus to promote a study or issue of interest to you or your League**
- ★ **Decide which workshops your delegates will attend**
- ★ **Reserve a space to display or sell publications and products you want to share with other Leagues**
- ★ **Bid on the Silent Auction and buy and sell Big League Raffle tickets**
- ★ **Volunteer-Contact Joan Johnson with the names of Volunteers**
 - Joan Johnson can be reached at 315-488-4339 or email: jaj62@twcny.rr.com .
 - Delegates can volunteer during non-plenary hours.
 - Visitors can volunteer during plenary and observe plenary at no charge.
 - Volunteering is a great way to meet and network with fellow Leaguers.

START THINKING ABOUT CONVENTION NOW!!!



Plenary Session

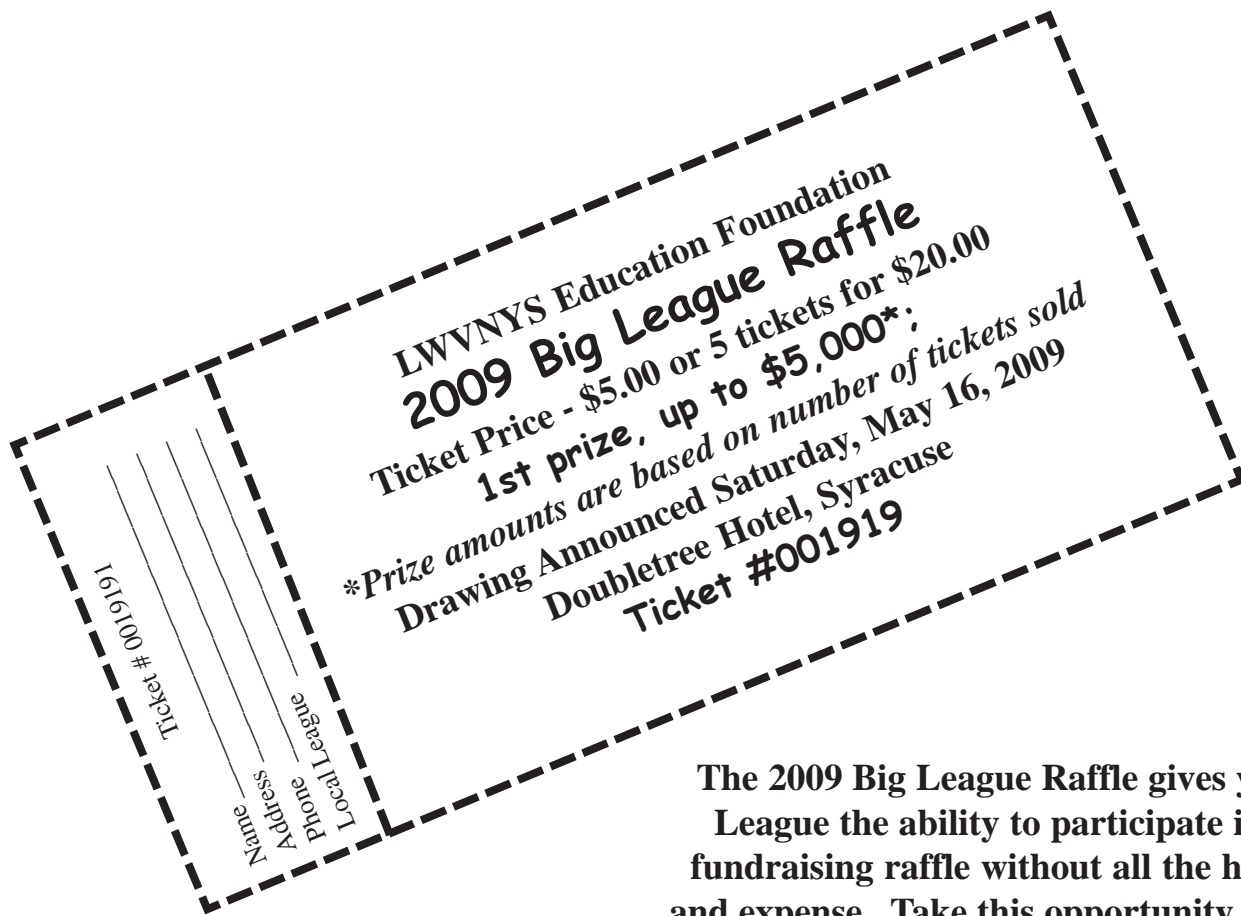
Delegates to convention are responsible for:

- **Choosing the 2009-11 State Program**
- **Adopting a State League Budget**
- **Adopting Revisions to the Bylaws; and**
- **Electing a Slate of Officers to Serve for the Next Two Years.**

Delegates are uninstructed and are expected to use their own judgment in reaching decisions based on convention discussion. Delegates are committing their local Leagues to program study and action as well as financial obligation.

**Please Support the
2009 Big League Raffle!!
Support the LWNYS Education Foundation
AND
Raise funds for your local League!!**

The LWNYS continues its Big League Raffle partnership with local Leagues once again. Net proceeds will be distributed with local Leagues receiving 20% of the total amount that their League sells; the local League that sells the winning ticket will receive an additional 5% of the net proceeds.



The 2009 Big League Raffle gives your League the ability to participate in a fundraising raffle without all the hassle and expense. Take this opportunity to ask friends, family, neighbors and co-workers to support the good work of the League.

Tickets will be sent to every League member soon. Please take every opportunity to encourage your members to support both your local League and the state League by participating in the 2009 Big League Raffle!

Registration Information for Delegates, Visitors and Observers

The method of determining the number of delegates to which your local League is entitled is described in “Call to Convention” in this packet. For your convenience, a label has been attached to the Convention Registration Form on the reverse side of this form indicating the number of voting delegates your League is allowed to send to Convention. If you have more members interested in attending Convention as delegates than the number allotted to your local League, members may have the opportunity to attend Convention representing another local league. Please contact the state office for more information. You may also send as many nonvoting delegates (visitors) as you would like.

Visitors: Non-voting delegates or others who wish to receive all printed materials and participate in all or part of the special events of the Convention.

Observers: Those who wish to attend sessions and meetings only and who do not wish to partake in any meals, special events or receive any printed materials.

Fee Schedule

Delegates receive voting privileges

- 1. Friday Pre-Convention Forum (see page 3)-----no charge
- 2. Friday Night Dinner and Speaker Only-----\$ 35
- 3. Delegate/Visitor Full-----\$305
 - All sessions and materials
 - Friday Dinner and Speaker (*Added this year!*)
 - Sat. breakfast, lunch, and evening entertainment, party & speaker
 - Sun. breakfast
- 4. Delegate/Visitor No Meals-----\$160
 - All session and materials
 - No meals
- 5. Delegate/Visitor Saturday and Sunday Only-----\$290
 - All sessions and materials (Sat and Sun)
 - Saturday breakfast, lunch and evening entertainment, party & speaker
 - Sunday breakfast
- 6. Saturday Lunch and Speaker Only-----\$ 35
- 7. Saturday Evening Events Only-----\$ 80
 - Saturday evening entertainment, party & speaker
- 8. Saturday Evening Entertainment Only (no party or speaker)-----\$ 30
- 9. Observer-----\$ 25 per day
 - No materials or meals

Please Complete and Return Registration Summary Sheet by April 7

Registration Summary Sheet

**Your League is entitled to
the number of voting delegates
listed on this label:**

If you have more members who would like to attend Convention as delegates than the number of delegates allotted to your local League, some of your members may be able to attend as delegates representing other local Leagues. Please contact Stephanie at the state League office (518-465-4162 or stephanie@lwvny.org) for more information. There is also no limit on the number of non-voting delegates/visitors each League can send.

Please check off your choice:

	<i>rate</i>	<i># of people</i>	<i>total</i>
1. Friday Pre-Convention Forum and Lunch	FREE	x _____	= _____
Additional Lunch Attendees (see page 3).....	\$20	x _____	= _____
2. Friday Night Dinner and Speaker Only	\$35	x _____	= _____
3. Delegate/Visitor Full	\$305	x _____	= _____
4. Delegate/Visitor No Meals	\$160	x _____	= _____
5. Delegate/Visitor Sat. and Sun. Only	\$290	x _____	= _____
6. Saturday Lunch and Speaker Only	\$35	x _____	= _____
7. Saturday Evening Events Only	\$80	x _____	= _____
8. Saturday Evening Entertainment Only (no party or speaker)	\$30	x _____	= _____
9. Observer (indicate how many days)	\$25 per day	x _____	= _____

TOTAL AMOUNT ENCLOSED: _____

PLEASE LIST DELEGATES/VISITORS

Please be sure to indicate **DELEGATE (D), VISITOR (V), OR OBSERVER (O)**

<u>D/V/O</u>	<u>Attendee Name</u>	<u>Address (include city, state, zip)</u>	<u>Phone</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

My check is enclosed (payable to LWVNYS), or please

Charge My : Master Card Visa AmEx

Card Number: _____ Exp Date: ____ / ____

Cardholder Name: _____

Signature: _____

Phone:
518-465-4162
FAX:
(credit cards only)
518-465-0812
Mail to:
LWVNYS
62 Grand Street
Albany, NY 12207

All payments must be made to LWVNYS by April 7, 2009

Saturday, May 16th, Evening Performance

Three Women & Mr. Clifford

By Ruth Draper



One of Draper’s most imaginatively constructed monologues, “Three Women and Mr. Clifford” paints a pellucid portrait of Anthony Clifford, a 1920s captain of industry, through the eyes of the three most significant women in his life: his secretary, his wife and his mistress. It is a particular favorite of the actor and director Simon Callow. “In seeing the women,” says Callow, “you experience the most vivid realization of Mr. Clifford himself. You know that man inside out by the time it’s over.”

Featuring Christina Rausa

Award winning Buffalo-based actress Christina Rausa resides in Fredonia, NY and has performed in theatres all over Western New York. Her most notable roles include: Golda Meir in “Golda’s Balcony;” Madge in “The Dresser;” Hedda in “Hedda Gabler;” Rita in “Educating Rita,” for which she received a nomination for the prestigious stage award, ‘The Artie’; Emily Dickenson in “The Belle of Amherst,” for which she received Buffalo’s Artie Award for Outstanding Actress of the Year; and Karen Schiller in “War Room” for which she also received an Artie nomination. Christina can be seen and heard in television and radio spots throughout the region and presently tours in “Dear Ruth” and her one woman show “Susan B. Anthony Alive: Is it a Crime to Vote?”



Exhibits and Sales

Convention will bring together creative League members ready to share ideas and techniques that work! Your exhibits and/or products may offer the perfect solution to another League’s problem. Keeping in mind that imitation is the sincerest form of flattery, the state League encourages you to bring products and publications to sell and exhibits to share at Convention. There will be a fee of \$25 for each table requested by a local League.

If your League wishes to sell any publications or merchandise, it should be prepared to staff its own table and cover any additional charges for special equipment rentals (such as VCR and monitor) or bring its own. All exhibits must be labeled with the local League name. All products and/or exhibits must be picked up by 2:00 PM on SUNDAY, MAY 17th.

Sales/Exhibit space is limited and will be allotted on a first come, first serve basis.

Exhibits & Sales Space Reservation Form

League of Women Voters of: _____

Contact Person: _____

Address: _____ City _____ State _____ Zip _____

Telephone: (day) _____ (evening) _____

Exhibits/Sales: Space needed: _____ # of Tables _____

Description: _____

Any additional needs: _____

**Please return form and check for \$25 by April 3, 2009 to:
LWVNYS, 62 Grand Street, Albany, NY 12207
(518) 465-4162, Fax (518) 465-0812**

Hotel Room Reservations



DOUBLETREE®

A Member of the Hilton Family of Hotels

Your reservation will be confirmed upon receipt of one night's room and tax or credit card guarantee. Your deposit must be received within 30 days from the date your reservation is made. Advance deposit is refundable if you cancel at least 24 hours before your scheduled arrival date. If you are using a voucher to pay, please fax or enclose a copy of the voucher with this form and that will be accepted as your deposit.

You may send a check for your deposit, or secure your reservation to a credit card along with this form. Please complete the credit card information on this form to authorize your reservation guarantee. You may call the Hotel directly during normal business hours at (315) 432-0200 and book your room with our Reservations Department, after hours your call will be forwarded to the National Reservation Office ~ (800) 222-TREE

If the room will be shared by more than one person, please include the names of the additional occupants. Check out time is 12 noon and rooms may not be available for check in until 3:00pm

You can also register at the Doubletree Hotel Syracuse by visiting our website: www.syracuse.doubletree.com and placing **LWV in the space for the Group/Convention Code.**

League of Women Voters of NYS

FRIDAY, MAY 15, 2009 – SUNDAY, MAY 17, 2009

RESERVATION CUT OFF DATE - FRIDAY, APRIL 24, 2009

(WE CANNOT GUARANTEE AVAILABILITY OR RATE AFTER APRIL 24, 2009)

(PLEASE PRINT OR TYPE)

NAME: _____ PHONE #: _____
E-MAIL: _____ FAX#: _____
ADDRESS: _____
CITY/STATE/ZIP: _____
SHARING ROOM WITH: _____
ARRIVAL DATE: _____ DEPARTURE DATE: _____

Room Rates: ___\$134.00 Single ___\$134.00 Double ___\$144.00 Triple ___\$154.00 Quad
All Room Rates Are Subject To Applicable Sales Tax

Tax Exempt Status: NYS Exemption status can only be provided if the hotel is supplied with the appropriate tax exemption certificate. Please fax your tax exempt certificate before your arrival to help make your check in process go smoothly. Please note that the name and method of payment must match the name on the tax exemption certificate. All other transactions will be taxable.

Please Check Preferred Accommodations

___ King Size Bed ___ (2) Double Beds ___ Smoking ___ Non-Smoking

The Doubletree Hotel Syracuse will attempt to accommodate your request; however, at times, this may not be possible. We will provide the best available room.

Make Voucher, Check or Money Order

Payable To:

Doubletree Hotel Syracuse
6301 Route 298
East Syracuse, NY 13057

Do Not Send Currency

Credit Card Information

I hereby authorize the Doubletree Hotel Syracuse to guarantee my reservation to the following credit card.

Credit Card #: _____

Authorized Signature: _____

Expiration Date: _____